




Appendix 2 – Monthly Performance Report

October 2019

Includes:

- Programme Measures
- Key Performance Measures (KPIs)

Key to symbols

Colour	Symbol	Meaning for Joint Business Plan Measures	Meaning for Joint Key Performance Measures (KPIs)
Red		Significantly behind schedule	Worse than target by more than 10%.
Amber		Slightly behind schedule	Worse than target by up to 10%.
Green		Delivering to plan / Ahead of target	Delivering to target or ahead of it.

CDC Programme Measures - Clean, Green and Safe

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC1.1.1 High Quality Waste & Recycling	Cllr D Sames	Ed Potter Graeme Kane	Neighborhood blitz event in Grimsbury successfully completed	Neighbourhood blitz event in late November in Langford Village Bicester	★	Successful Neighbourhood blitz event with several hundred recycling packs distributed and many bins stickers renewed	★
CDC1.1.2 Ensure Clean & Tidy Streets	Cllr D Sames	Ed Potter Graeme Kane	Grimsbury Neighbourhood blitz successfully delivered	Langford Village Neighbourhood blitz event due in late November	★	Street Cleansing resources focused on Neighbourhood blitz events and the challenges presented during leaf fall	★
CDC1.1.3 Reduce Environmental Crime	Cllr D Sames	Graeme Kane Richard Webb	Assessments of local fly-tipping hot spots have been undertaken to build a better cross-District picture. The Environmental Enforcement Team supported a rural crime partnership initiative led by Thames Valley Police.	Investigations of fly-tipping incidents will continue with a view to ensuring that enforcement action is proportionate to the offences uncovered. A review of investigation processes will be commenced this month.	★	The team continues to respond to reports of fly-tipping and abandoned vehicles as core functions. A review of investigation processes is commencing with a focus on achieving stronger outcomes (how to improve the effectiveness of prevention activities and the outcomes of investigations). We will also be considering how to raise awareness of the good work that is done by the team.	★
CDC1.1.4 Protect Our Natural Environment and Promote Environmental Sustainability	Cllr A McHugh	Graeme Kane Richard Webb	A briefing paper on the air quality monitoring undertaken in 2018 and a review of the actions in the Air Quality Action Plan was presented to the Overview and Scrutiny Committee on the 15th October 2019.	Discussions continue with the County Council Public Health Team regarding air quality improvement trials at schools in the District. This work also formed the basis of a bid for an air quality grant from Defra. Create multi-disciplinary teams to respond to the Climate Emergency	★	<p>A Project Lead and Senior Responsible Officer have been appointed to lead on the Council's response to the Climate Emergency. A partner to help the development of a new Climate Change Strategy has been selected to commence work in November; this brings further resource and expertise to this important work.</p> <ul style="list-style-type: none"> Air quality monitoring continued at 42 locations across the district The Overview and Scrutiny Committee noted the update on the latest air quality data and also the review of the Air Quality Action Plan. They also requested information on the 2019/20 Defra Air Quality Grant Scheme, which was subsequently circulated to Members. The 2019 Annual Status Report with details of the air quality data for the last five years can be found on the air quality page on the Council's website. An application for an air quality grant has been submitted to Defra (deadline was the 7 November). The application was for portable monitoring equipment to measure nitrogen dioxide and particulate matter and promotional material including anti-idling signs. This will be used, in partnership working with Oxfordshire County Council, on projects to increase awareness and encourage behavioural change around air quality. We will find out in February 2020 if the application was successful. We were also part of a joint air quality grant bid with the other Oxfordshire Councils for funding to improve the county air quality website. 	★

CDC Programme Measures - Clean, Green and Safe

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC1.1.5 Support Community Safety and Reduce Anti-Social Behaviour	Cllr A McHugh	Graeme Kane Richard Webb	Decision paper on the potential renewal of the Banbury Public Spaces Protection Order was prepared for a decision of the Executive in November. Community Wardens attended Michaelmas fare in Banbury. Joint rural crime operations took place with Thames Valley Police. Community engagement events were undertaken for Halloween. A gang awareness training day for professionals was delivered in Bodicote House.	The community safety team will implement the renewal of the Banbury Public Spaces Protection Order. Closer links are being explored with Oxfordshire County Council regarding doorstep crime and community engagement. The community safety team will be undertaking patrols for bonfire night.	★	Involvement in/organizing of community engagement events has continued in October (Grimsbury Play Day, Michaelmas Fair, Hallowe'en, etc). Recruitment for the vacant Community Warden post is progressing well. Closer working links are being developed with Oxfordshire Trading Standards Doorstep Crime and Community Engagement teams particularly through bringing the team's tasking processes together.	★
CDC1.1.6 Protect the Built Heritage	Cllr C Clarke	David Peckford Simon Furlong	Work on finalising the Balscote and Duns Tew Conservation Area Appraisals, on the review of the Bloxham and Grimsbury Conservation Area Appraisals, and on Heritage Guidance Notes is continuing.	A technical consultation event for the review of the Ardley Conservation Area is to be held in December.	●	The Conservation team continues to work closely with Development Management on cases of heritage interest. The Conservation Area Appraisal programme is on-going. Following the consultation events for Duns Tew and Balscote in September, a technical consultation event has been arranged for Ardley in December. Work on conservation area reviews for Bloxham and Grimsbury and Heritage Guidance Notes continues.	●

CDC Programme Measures - Thriving Communities & Wellbeing

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC2.1.1 Promote Health & Wellbeing	Cllr A McHugh Cllr C Clarke	Graeme Kane Nicola Riley	Quarterly review meeting for 'Community Connect' social prescribing scheme was held on 24 Oct. Local Strategic Partnership meeting was held on 17 Oct.	Review half year report from Community First Oxfordshire for providing community infrastructure services.	★	Following the 'Community Connect' social prescribing project quarterly meeting, partners will do a re- baselining exercise, to articulate the changes to the original delivery model. Community First Oxfordshire's services include support to rural communities, village shops, village halls and community transport.	★
CDC2.1.2 Improve Leisure & Community Facilities	Cllr G Reynolds	Graeme Kane Nicola Riley	Planned installation of new Spa at Bicester Leisure Centre to replace previous. New LED lights to be installed to the Swimming Pools and Sports Halls at Spiceball Leisure Centre.	Bicester Spa due to re-open week commencing 11th November. Works to commence on the installation of a new sauna and fire suppression system at Spiceball Leisure Centre week commencing Monday 11th November.	★	As part of the last milestone the Spa at Bicester was due for completion. Unfortunately, there was a short delay in the actual installation however this has now been addressed and the Spa is in situ awaiting new sand filtration and microbiological water test. In addition, new LED lighting has been installed to both Swimming Pools at Spiceball Leisure Centre, which will result in energy savings supporting our response to the Climate Emergency. Looking forward to the next milestone will see the replacement of the existing sauna at Spiceball Leisure Centre with a new one as part of the planned upgrade of facilities.	★
CDC2.1.3 Support the Voluntary Sector	Cllr A McHugh	Graeme Kane Nicola Riley	Half year review meeting held for Volunteer Connect and volunteer driver services provided by Citizens Advice. Cherwell Lottery 'Good Cause' partners increased to 68 and annualised income to £30,000. The Hill sport & community facility consultation currently live. Grimbury Play Day delivered - 29 October. Halloween Brighter Futures event delivered - 31 October.	Parish Liaison Meeting 13 November. Cherwell Lottery Good Cause Partners increased to 72 and annualised income to £31,000. Winter Warmer Event - Upper Heyford 4 Nov. Winter Warmer Event - Horton View Community Café Banbury - 5 Nov. Cherwell Volunteer Awards - 12 Nov. Cherwell Seniors Forum - 28 Nov.	★	Parish Liaison meeting will include 'Good Neighbours' presentation and surgery, encouraging volunteer-led sustainable local schemes to provide practical support and befriending.	★
CDC2.1.4 Enhanced Community Resilience	Cllr A McHugh	Graeme Kane Richard Webb	Business continuity advice was provided to small businesses through sessions at the Perch in Bicester. Internal staff training to improve our capacity to respond to emergency incidents continued. Along with partners preparations were made for the potential impacts of a no deal EU Exit. The District Emergency Control Centre was set up and tested.	The improvements identified from the test of the District Emergency Control Centre will be implemented. The programme to refreshing service level business continuity plans will conclude. The improvements identified from the test of the District Emergency Control Centre will be implemented. The programme to refreshing our service level business continuity plans will conclude.	★	Cherwell DC continued to prepare for a potential no- deal EU Exit through the month. Preparations included engaging with community groups to advise them on potential local impacts they could prepare for and with businesses to assist them to prepare for the changes which would impact on their activities. This work was undertaken with partners including the Local Enterprise Partnership (LEP) and other Oxfordshire councils. Cherwell's Emergency Plan has been reviewed and an updated version has been published on the council's website. Internal training took place to increase the number of trained loggists that can support managers during incidents and the emergency planning structures in the region.	★

CDC Programme Measures - Thriving Communities & Wellbeing

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC2.1.5 Homelessness Prevention	Cllr J Donaldson	Gillian Douglas Graeme Kane	The Homechoice system has been upgraded to improve the housing application process for our customers, the speed of assessments and to assist with early identification of households at risk of homelessness. This was completed on 21/10/19 and is up and running.	The annual Rough Sleeper estimate will be carried out in November in Cherwell and across Oxfordshire district councils. We will be able to report on the number verified by the end of the calendar year. The 2018 figure was 11 rough sleepers.	★	We aim to ensure we are aware of anyone who may be sleeping rough in Cherwell and offer them appropriate advice and assistance. We have an enhanced Outreach Service to support individuals and help them engage with services. All district councils in Oxfordshire work in partnership with the County Council and Clinical Commissioning Group to provide the Adult Homeless Pathway and additional resources over the winter to ensure that anyone at risk of rough sleeping has shelter available to them. The Severe Weather Emergency Protocol is being implemented between October and March 2020.	★
CDC2.1.6 Support and Safeguard Vulnerable People	Cllr A McHugh	Graeme Kane Nicola Riley	The average time taken to assess new claims for Housing Benefit is very good at 11 days for the month of October 2019 and change events were assessed in an average of 5 days so offering support to some of our most vulnerable residents. We also continue to award Discretionary Housing Payments to support those people who have a short fall in their rent which may cause hardship.	We continue to Monitor performance on Benefits and to seek service improvements including the introduction of automation of claims and the new customer portal. We are also proposing some changes to the Council Tax Reduction Scheme from April 2020 which will make the scheme easier for residents and will reduce the number of changes for customers in receipt of CTRS (and the number of new Council Tax bills produced). This will be considered by Executive in December 19.	★	This continues to be on track	★

CDC Programme Measures - Thriving Communities & Wellbeing

Measure	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC2.1.7 Respond to the Welfare Reform Agenda	Cllr P Rawlinson Cllr T Ilott	Adele Taylor Belinda Green Gillian Douglas	<p>Performance on assessment of new claims for Housing Benefit and Council Tax Reduction continues to be strong at 11 days for the month of October 2019. Changes in circumstances were assessed in an average of 5 days.</p> <p>The Universal Credit project team met during October and are focusing on working with partners and stakeholders to evidence the impact from Universal Credit on both residents and landlords.</p>	As part of the Universal Credit project we are working with Department for Work and Pensions on the take-up of Council Tax Reduction particularly for those on Universal Credit (as UC customers are not tending to make a separate claim help with their Council Tax). CTRS training will be offered to the Universal Credit work coaches at their team meeting on 18th December 2019.	★	This continues to be on track and we are working proactively to support residents affected by welfare reform	★
CDC2.1.8 Promote Healthy Place Making	Cllr A McHugh	Graeme Kane Rosie Rowe	<p>Kidlington stakeholder workshop on 23 October well attended by 70 representatives from local organisations to co-design Healthy Kidlington programme. Outdoor learning training attended by six primary schools to upskill Bicester primary school teachers to deliver the curriculum outdoors. Presentation to national health inequalities conference on learning from Healthy Bicester programme Webinar produced for NHS England to play at local learning events to promote national guidance on healthy place shaping. Invitations issued to joint OCC/CDC masterclass on healthy place shaping.</p>	<p>Bicester businesses being recruited to a pilot accreditation scheme to promote workforce wellbeing - introductory event planned for 13 November.</p> <p>Development of draft delivery plan for healthy place shaping in Kidlington</p> <p>Presentation for secondary schools on how students can access NHS services is being tested at the Cooper School</p> <p>Presentation to national conference organised by the Kings Fund on community centred approaches for health and wellbeing on 6 November</p> <p>Planning for joint OCC/CDC masterclass on healthy place shaping on 29 November.</p>	★	Kidlington workshop well attended by representatives from local businesses, schools, health and social care, charity and community groups. Key health and wellbeing issues to be prioritised by the programme have been identified and a delivery plan which addresses them is now in development.	★

CDC Programme Measures - District of Opportunity & Growth

	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC3.1.1 Deliver Innovative and Effective Housing Schemes	Cllr J Donaldson	Gillian Douglas Graeme Kane	Continued marketing of Hope Close following 3 sales progressing	Completion of the sale of Cropredy on the 22nd November 2019	★	Hope Close has 3 sales progressing with another 2 applicants going through financial checks.	★
CDC3.1.2 Promote the district as a tourist destination	Cllr L Pratt	Robert Jolley Simon Furlong	Received 2018 Tourism Economic Impact Report for Cherwell.	Preparation of Cherwell content for 2020 Experience Oxfordshire Visitor Guide.	★	The 2018 Economic Impact of Tourism study reported that the total value of tourism to Cherwell's economy increased by 6.3% to over £453m. The number of jobs also increased by 6.1% to 8,039 full time equivalent jobs and the district drew more than 8.1m visitors over the twelve-month period.	★
CDC3.1.3 Develop a Cherwell Industrial Strategy	Cllr L Pratt	Robert Jolley Simon Furlong	Workshop for representatives of urban and rural communities on November 12th at Upper Heyford: final stages of planning and confirming attendees.	Large Business workshop to be held in Banbury on 23rd January 2020. Key stakeholders to be invited.	★	<p>The Cherwell Industrial Strategy (CIS) is important as a process of meaningful engagement with a range of internal and external partners as well as for its end- product. We are currently planning and inviting stakeholders to our next two workshops:</p> <ol style="list-style-type: none"> 12 November, with representatives from urban and rural communities. Over 60 delegates registered to attend. 23 January 2020, with large businesses. Invites to be sent in November. <p>CIS links to the Local Industrial Strategy which is a key and underpinning component of the Oxfordshire Housing and Growth Deal. It will provide the local interpretation of the higher-level document as well as demonstrate how Cherwell commits to the Productivity workstream within the Growth Deal.</p>	★
CDC3.1.4 Promote Inward Investment and Business Growth	Cllr L Pratt	Robert Jolley Simon Furlong	Business support provided and enquiries generated from inward and indigenous enterprises and investors.	Promote the Cherwell Business Awards 2020 to encourage nominations to be made from amongst local businesses by Dec 2019. Continue to provide timely 'Welcome support' for new business investors whilst enhancing services to provide information, advice and guidance to enable further growth. Planning applications: respond to key employment- related proposals.	★	<p>We received news this month that Motorsport UK will be moving to the fast emerging "Motor Mecca" at Bicester Motion.</p> <p>We have met and provided practical advice and guidance to help businesses in both their operational and strategic investment decisions that will benefit Cherwell residents. For example, we directly assisted local employers and investors with specific matters including site relocation and expansion within the district and identifying new sites locally.</p> <p>The prospect of leaving the EU without a 'deal' created concerns for some businesses and in order to assist, the Council's website was enhanced with links to key sources of advice and events taking place locally.</p> <p>Intelligence from local businesses has also been provided to Government for further support to be provided to Cherwell businesses.</p> <p>Advice and information were also provided 'in-house' to aid the consideration of key employment-related planning applications. Arrangements continue at Bodicote House to host more frequent advice services to residents considering setting-up their own business (through Oxfordshire Business Enterprises).</p> <p>Whilst we have around 97% superfast broadband coverage of premises across the District (greater than 24mbps), we recognise that for 3% (mostly households and businesses in rural areas) intervention is required.</p> <p>We are working with Oxfordshire County Council and partners to deliver 100% coverage and to implement 5G technology through an emerging Digital Infrastructure Strategy and Delivery Plan.</p>	★

CDC Programme Measures - District of Opportunity & Growth

	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC3.1.5 Develop Our Town Centres and Increase Employment at Strategic Sites	Cllr L Pratt	Robert Jolley Simon Furlong	<p>The autumn Banbury Job Fair resulted in local employers subsequently filling vacant posts.</p> <p>Bicester Town Centre task force has continued to meet weekly to work on a framework plan.</p>	<p>Participate in the annual Banbury Chamber of Commerce event on 21 Nov 2019.</p> <p>Facilitate the annual Young Enterprise Trade Fair at Banbury Market to be held on 7 Dec 2019</p>	★	<p>Banbury Job Fair was the 'Disability Confident' support to employers – helping with the recruitment of people with disabilities and enhancing services provided to clients with disabilities.</p> <p>To prepare for the Healthy Place Shaping project in Kidlington, the economic growth team attended a Kidlington Stakeholder Engagement Workshop on 23 October.</p> <p>Following the successful Bicester Town Centre workshop with Bill Grimsey, a task group of volunteers from the event has been working to produce a framework plan for the town centre, to be reported back to stakeholders early in 2020.</p> <p>Introductions continue to be made to larger (edge of town) businesses to ensure they are able to discuss opportunities for them to have a presence in Banbury town centre within Castle Quay.</p> <p>We continue to support Banbury BID (Business Improvement District) in the delivery of its Year Two business plan.</p> <p>Progress with increasing employment at strategic sites is recorded under 'Inward investment and business growth' measure (CDC 3.1.4).</p>	★
CDC3.1.6 Deliver the Local Plan	Cllr C Clarke	David Peckford Simon Furlong	<p>Partial Review of the Local Plan: on 29 October the Inspector for the examination of the Plan advised that he was happy for the Council to formally publish its proposed modifications and to progress to consultation (see commentary).</p> <p>The Oxfordshire Plan 2050: the central Plan team continues with its work to prepare a countywide spatial plan. It is engaged in evidence gathering and is supported by the CDC Planning Policy team as required.</p> <p>Engagement with the district councils is on-going.</p> <p>Local Plan Review: whilst initial preparatory work has commenced, it has been necessary to pause this while work on the Partial Review takes place.</p>	<p>Partial Review of the Local Plan: The Planning Policy Team will proceed to a six-week public consultation (November/December on Main Modifications to the Plan and report to Members on the outcome in the new year.</p> <p>Oxfordshire Plan 2050: the central Plan team will continue evidence gathering and the consideration of issues and options supported by the CDC Planning Policy team.</p> <p>The timetable for the Plan has been reviewed. The next formal milestone is the publication of an Options Paper in Spring 2020.</p> <p>Cherwell Local Plan Review: work will recommence as resources are released from work on the Partial Review of the Local Plan.</p>	●	<p>The Partial Review of the Local Plan (which seeks to help Oxford with its unmet housing need) is being independently examined. On 10 July 2019, the appointed Planning Inspector gave his preliminary views. While he is content with the Plan's overall strategy, he has recommended the deletion of a proposed strategic housing allocation (land to the south east of Woodstock) and requested additional work for the re-distribution of the affected 410 homes. On 30 September 2019, officers informally submitted proposed modifications to the Inspector supported by associated evidence. On 29 October the Inspector advised that he was happy for the Council to formally publish the information and progress the modifications to consultation. Consultation will take place over November and December. Officers will report to members on the modifications and the outcome of consultation in the new year.</p> <p>Council officers continue to assist the central Oxfordshire Plan team with its evidence gathering and consideration of issues and options as required.</p>	●

CDC Programme Measures - District of Opportunity & Growth

	Portfolio Holder	Director/Lead Officer	Last Milestone	Next Milestone	Status	Commentary	YTD
CDC3.1.7 Deliver the Growth Deal	Cllr B Wood	Robert Jolley Simon Furlong	Homes England and MHCLG have approved in principle the financing structure. This has now led to work being undertaken for its practical implementation and to ensure value for money.	To ensure ongoing assurance of the CDC Programme, a review has been commissioned that will be carried out by an external expert in Programme and Project maturity.	★	Following the October board meeting, a response will be drafted for the ongoing Growth Board review. The Oxfordshire Plan 2050 workstream is being adjusted to reflect the proposed change to the Plan's adoption date (March 2022).	★

CDC KPIs - Clean, Green and Safe

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
CDC1.2.01 % Waste Recycled & Composted	Cllr D Sames	Ed Potter Graeme Kane	57%	56%	★	Recycling rate 1.3% above this time 18/19. End of year predicted to be 58%	58%	56%	★

CDC KPIs - Thriving Communities & Wellbeing

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
CDC2.2.01 Number of Homeless Households living in Temporary Accommodation	CLlr J Donaldson	Gillian Douglas Graeme Kane	28.00	35.00	★	The number of households requiring temporary accommodation remains at a low level due to the continued focus by the Housing Team to prevent homelessness and help people resolve their housing issues as early as possible. Entering into the winter period additional resources are being provided as part of a countywide partnership working, to make sure everyone can access shelter if there is severe weather.	28.00	35.00	★
CDC2.2.02 Number of people helped to live independently through use of DFG & other grants/loans	CLlr J Donaldson	Gillian Douglas Graeme Kane	56.00	45.00	★	We provided assistance to 56 households in October; 12 by means of disabled adaptations grants (larger jobs) and 44 through smaller works.	346.00	315.00	★
CDC2.2.03 Homes improved through enforcement action	CLlr J Donaldson	Gillian Douglas Graeme Kane	12.00	9.00	★	The Housing Standards Team improved 12 homes by means of enforcement action in October	62.00	63.00	●
CDC2.2.04 Delivery of affordable housing in line with CDC and Growth Deal targets	CLlr J Donaldson	Gillian Douglas Graeme Kane	35.00	40.00	▲	35 Affordable Housing units completed comprising: 32 Affordable Rented: 4 x 1 bed flat; 22 x 2 bed house; 6 x 3 bed house + 3 Shared Ownership: 2 x 2 bed house; 1 x 3 bed house. Of these, 1 x shared ownership unit was completed as part of the Growth Deal. The actual number of affordable homes delivered in October is 5 units short of the projected target in the month. The shortfall in completed units is due to delays in developer building programmes. These units will still be delivered in 2019/20.	258.00	297.00	▲
CDC2.2.05 Average time taken to process Housing Benefit New Claims	CLlr T Ilott	Belinda Green Claire Taylor	11.10	15.00	★	Meeting the target of assessing new claims in less than 15 days this month shows the team's continuing commitment to ensuring Housing Benefit is assessed promptly, helping to secure customers in their homes, and Council Tax Reduction is paid on time to ensure correct Council Tax Bills are issued as quickly as possible.	12.57	15.00	★
CDC2.2.06 Average time taken to process Housing Benefit change events	CLlr T Ilott	Belinda Green Claire Taylor	5.00	8.00	★	The team continue to strive to ensure change events are dealt with promptly, within target of 8 days, and to ensure customers receive the right level of benefit at the right time. This means that increases in benefit are paid quickly and overpayments are minimised.	6.83	8.00	★
CDC2.2.07 Number of visits/usage of District Leisure Centre	CLlr G Reynolds	Graeme Kane Nicola Riley	144,555	138,177	★	In comparison to the same period last year utilisation is down by circa 6,000. The primary reason for this is drop in throughputs at Spiceball Leisure Centre and a circa 4,000 drop at Whitelands Farm Sports Ground compared to October 2018. In regard to the other Leisure Facilities at Bicester, Cooper, North Oxfordshire Academy and Woodgreen Leisure Centre - these were all relatively consistent with the previous year. Both Strafield Brake Sports Ground and Kidlington Leisure Centre showed an increase of circa 2,000 and 3,000 respectively.	961,660	954,724	★

CDC KPIs - Thriving Communities & Wellbeing

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
CDC2.2.08 % of Council Tax collected, increase Council Tax Base	Cllr T Ilott	Belinda Green Claire Taylor	9%	10%	●	<p>The amount of Council Tax we are due to collect has increased by a further £330k from the end of September 2019 which is mainly down to the number of new builds and also a review of exemptions currently granted to ensure customers are still entitled to the reduction. The amount of money we are due to collect in February and March 2020 has also increased by a further £400k so whilst we are still proactively chasing debt and following up with outbound calls during the day and evening for overdue arrangements we are unable to chase amounts that aren't yet due.</p> <p>Whilst collection rates are slightly behind where they have been in previous years this is down to more customers requesting to pay their Council Tax over 12 months. We will continue to monitor this with a view to setting revised targets for 2020/21.</p>	66%	68%	●
CDC2.2.09 % of Business Rates collected, increasing NNDR Base	Cllr T Ilott	Belinda Green Claire Taylor	8.7%	9.5%	●	<p>Whilst the amount of Business Rates we collect hasn't increased we have seen new growth within the district which has created balances with instalments commencing either 1 November or 1 December 2019. We are proactively chasing debt by issuing reminders and final notices, following up with court work and making outbound calls for unpaid arrangements.</p>	66.4%	68.0%	●

CDC KPIs - District of Opportunity & Growth

Measure	Portfolio Holder	Director/Lead Officer	Result	Target	Status	Commentary	YTD Result	YTD Target	YTD
⊕ CDC3.2.1 % Major Planning applications processed within 13 weeks	CLlr C Clarke	David Peckford Simon Furlong	100%	60%	★	8 Major Planning Applications were determined during October 2019 and all 8 were determined within their agreed target timeframe.	87%	60%	★
⊕ CDC3.2.2 % Non Major planning appeal decisions allowed	CLlr C Clarke	David Peckford Simon Furlong	3%	10%	★	3 Non-Major Planning Appeals were allowed by the Planning Inspectorate during October 2019 and 96 Non-Major Planning Applications were determined during that month. As such, 3% of Non-Major Planning Appeals were allowed against a target of no more than 10%.	1%	10%	★
CDC3.2.3 % Planning enforcement appeal decisions allowed	CLlr C Clarke	David Peckford Simon Furlong	0%	10%	★	No Enforcement Appeals were allowed by the Planning Inspectorate during October 2019.	0%	10%	★
⊕ CDC3.2.4 % of Non Major applications processed within 8 weeks	CLlr C Clarke	David Peckford Simon Furlong	86%	70%	★	96 Non-Major Planning Applications were determined during October 2019 and 83 were determined within their target timeframe. Therefore 86.46% of Non-Major Planning Applications were determined within their agreed target timeframe.	85%	70%	★
⊕ CDC3.2.6 Major planning appeal decisions allowed	CLlr C Clarke	David Peckford Simon Furlong	13%	10%	▲	<p>1 Major Planning Application was allowed by the Planning Inspectorate during October 2019.</p> <p>Application Ref 18/00792/OUT - Land At Tappers Farm, Oxford Road, Bodicote for Outline application (all matters reserved except for access) for the demolition of existing buildings and erection of up to 46 no dwellings, with associated works and provision of open space</p> <p>The Planning Inspectorate concluded that <i>"the scheme would not result in a material increase over the target of delivering 750 dwellings and therefore would not conflict with Policy PV2 of the CLP 2011"</i>. He also found that the scheme <i>"would not result in harm to the character and appearance of the area"</i> <i>"furthermore, a completed legal agreement has been submitted securing the necessary contributions. The scheme therefore complies with the development plan"</i>.</p>	4%	10%	★